



## TRANSNATIONAL PROJECT MANAGEMENT MEETING



Athens, 27-28 January 2020



JAN 27, 2020

<b>10:00- 10:15</b>	Welcome speech and overview of the agenda (EDUMOTIVA)
<b>10:15-10:40</b>	Overview of the current status of the whole project (WUT)
<b>10:40- 11:20</b>	School experiences from the pilots (1/2) // presentations from -XXXILO High school in Lodz (Poland) - ZSP2 Zespół Szkół Nr. 2 im. Eugeniusza Kwiatkowskiego w Dębicy (Poland)
<b>11:20- 11:30</b>	Coffee break
<b>11:30- 12:10</b>	School experiences from the pilots (2/2) // <i>presentations from</i> - 1st EPAL of Korydallos (Greece) - Education, Culture and Sports Department of Riga City (Latvia)
<b>12:10- 12:45</b>	Discussion upon the school experiences (all) & the related evaluation procedures (existing tools and steps forward) (University of Latvia)
<b>12:45- 14:00</b>	Lunch break
<b>14:00 – 15:30</b>	Presentation of existing OERs, next steps in IOs and OERs development, partner contributions needed and steps forward <i>IO1- WUT</i> <i>IO2- EDUMOTIVA</i> <i>IO3- University of Latvia</i> <i>IO4- Frederick</i>
<b>15:30- 15:45</b>	Coffee break
<b>15:45- 16:00</b>	Wrapping up (WUT)

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<b>09:30 -10:15</b>	Discussion about C3 in Latvia (University of Latvia and all) <ul style="list-style-type: none"><li>- <i>Organizational considerations</i></li><li>- <i>Contributions from partners</i></li><li>- <i>Draft training plan and activities</i></li><li>- <i>Equipment needed</i></li><li>- <i>Practical info</i></li></ul>
<b>10:15- 10:40</b>	Discussion about C4 in Cyprus (University of Frederick, Engino and all) <ul style="list-style-type: none"><li>- <i>Dates, draft training plan, ideas for activities</i></li></ul>
<b>10:40- 11:00</b>	Coffee break
<b>11:00- 12:00</b>	Overview of Dissemination activities <i>(All the partners present 3-4 worth mentioning dissemination activities and forthcoming plans towards wider project promotion, focus on the proper documentation of the activities)</i>
<b>12:00- 12:20</b>	Financial and Administrative Issues (WUT) <ul style="list-style-type: none"><li>- <i>Issues related to budget, financial and administrative reporting, forthcoming interim report, project evaluation etc.</i></li></ul>
<b>12:20- 12:45</b>	Revisiting the project timeplan together <i>(steps forward and tasks to be undertaken from the pilot sites ) – (WUT)</i>
<b>12:45- 13:00</b>	Wrapping up and Certificates distribution (EDUMOTIVA)